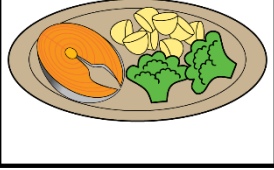
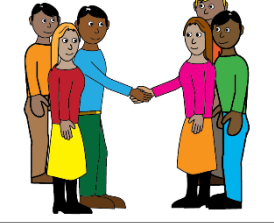
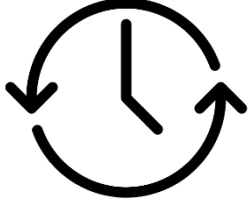







Monday 10th July 2023

Agenda	
<p>food</p> 	<p><u>Shared Food</u></p> <p>Sandwiches – veggie, meat and gluten-free options available</p>
<p>meeting people</p> 	<p><u>Welcomes</u></p> <p>Introductions to new members</p>
<p>update</p> 	<p><u>Update on</u></p> <p>Emma Leaving – plan for next next sessions</p>
<p>signpost</p>  <p>feedback</p> 	<p><u>Signposting for Residents</u></p> <p>Feedback from Residents on Signposting Template</p>
<p>interview</p> 	<p><u>Interviewing questions for Assistant Director Role and Engagement Lead roles</u></p> <p>Resident Group to come up with questions for roles.</p>

	<p>update</p> 	<p>Update on Support Plan</p> <p>Resident group gave feedback on a Support Plan. Hannah (Adult Social Care Manager) will give us an update on how its been used</p>
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Agenda	Task/Update	Responsible	Completed
Emma Leaving	<p>Emma is leaving on 14/07/2023. Her job role has been live and is due to close 25th July 2023.</p> <p>It is vital the sessions continue. Dave will be in touch with a plan for August session on Monday August 22nd.</p>	Dave to be in touch week of 14 th July	
Interviews for Assistant Director and Participation and Engagement Lead	<p>Resident Group developed a series of questions for both roles.</p> <p>Resident's were briefed on the role of Assistant Director for Home first ASC</p>	Emma to send questions to Director and prepare for interview	Completed
Signposting Services	Emma has collated a list of over 130+ services catering to WalthamForest residents. Emma to share these with all teams	Emma	Ongoing

	<p>Emma developed a series of leaflets for use of ASC Teams.</p> <p>Feedback gained for leaflets to be altered and sent to Review Team and Learning Disability Team for Feedback</p>	Katrina/next person in post	
Support Plan	Unable to cover this as we ran out of time. Hannah M to attend September session	Emma to contact Hannah M to confirm attendance in September session	Confirmed